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| Part A: Details of Participating Organizations | | | | | | | | | | | | | | | | |
| Organization Name: | | (English) | | | | | | | | (Chinese) | | | | | | |
| Address: | | | | | | | | | | | | | | | | |
| Nature of Business: | | | | | | | | | | | Business Registration Certificate No.:  *Optional* | | | | | |
| Part B: Details of Company Mentor | | | | | | | | | | | | | | | | |
| Name: | Dr. / Mr. / Miss. / Ms.\* | | | | | | | | | Position: | | | | | | |
| Tel. No: | | | | | | Fax No.: | | | | E-mail Address: | | | | | | |
| Part C: Details of Industrial Attachment | | | | | | | | | | | | | | | | |
| Job Title: | | | | | No. of Places: | | | | | | | | | Department: | | |
| Job Description: | | | | | | | | | | | | | | | | |
| 1. Particular/ Specialized Skills Required: | | | | | | | | | | | | | | | | |
| 1. Language Requirements: | | | | 1. Chinese   Fair  Fluent | | | | | 1. English   Fair  Fluent | | | | | | | 1. Putonghua   Fair  Fluent |
| 1. Disciplines of Student Preferred: | | | | | | | | | | | | | | | | |
| 1. Others (Please specific additional requirements): | | | | | | | | | | | | | | | | |
| Attachment Period: Expected Start Date: | | | | | | | | Expected Finish date: | | | | | | | No. of Hours per Day: | |
| Working Day(s) per Week – (Basis: Regular/ On Request/ Project\*): | | | | | | | | | | Working Hours:  From            \* To            \* | | | | | | |
| For Attachment Outside Hong Kong:  (S / D / O / NA)**\***  where **S**: Station outside Hong Kong / **D**: Daily Travel/ **O**: Occasional / **NA**: Not Applicable | | | | | | |
| Shift Duty: Yes / No**\*** | | | | | | | | | |
| Allowance per Month (if any): | | | | | | | | | |
| Overtime Allowance (if any): | | | | | | |
| Address of Work Place (if different from the office address shown above): | | | | | | | | | | | | | | | | |
| Date:  2015/3/27 | | | | | | Signature: | | | | | | | Company Chop | | | |